Syllabus
2026 - 2027

FICHA TÉCNICA DE LA ASIGNATURA

Datos de la asignatura	
Subject name	Francés (B1)/ Francés I / Francés II
Subject code	E000000414
Mainprogram	Diploma in Communication Skills and Studies in a Foreign Language
Involved programs	Grado en Administración y Dirección de Empresas con Mención en Internacional (E-4) [First year] Grado en Administración y Dirección de Empresas con Mención en Internacional (E-4) [Third year] Grado en Derecho y Grado en Relaciones Internacionales [Fifth year] Grado en Derecho y Grado en Relaciones Internacionales [Fourth year] Grado en Administración y Dirección de Empresas y Grado en Relaciones Internacionales [Fourth year] Grado en Administración y Dirección de Empresas y Grado en Relaciones Internacionales [Third year] Grado en Análisis de Negocios/Business Analytics y Grado en Relaciones Internacionales [Fourth year] Grado en Análisis de Negocios/Business Analytics y Grado en Relaciones Internacionales [Second year] Grado en Análisis de Negocios/Business Analytics y Grado en Relaciones Internacionales [Third year] Grado en Administración y Dirección de Empresas (E-2) - en inglés [Second year] Grado en Ingeniería en Tecnologías de Telecomunicación [First year] Grado en Ingeniería en Tecnologías de Telecomunicación [Second year] Grado en Ingeniería Matemática e Inteligencia Artificial [First year] Grado en Ingeniería Matemática e Inteligencia Artificial [Second year] Grado en Trabajo Social [First year] Grado en Trabajo Social [Second year] Grado en Ingeniería en Tecnologías Industriales [First year] Grado en Ingeniería en Tecnologías Industriales [Second year]
Level	Reglada Grado Europeo
Quarter	Anual
Credits	12,0 ECTS
Type	Básico
Department	Instituto de Idiomas Modernos
Coordinator	Christine Fievez Billon, Samantha Blancher
Schedule	2 days / week (15.00 - 16.50)
Office hours	By appointment
Course overview	A subject designed for students to acquire skills established by the Common European Framework of Reference for Languages according to their level in grammar, syntax and phonetics. Oral and written expression. Listening comprehension. Reading. Vocabulary related to topics.

Datos del profesorado	
Teacher	
Name	María Consuelo Llana Martín
Department	Instituto de Idiomas Modernos
EMail	mcllana@comillas.edu
Teacher	
Name	Samantha Blancher

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Department	Instituto de Idiomas Modernos
EMail	sblancher@comillas.edu

DATOS ESPECÍFICOS DE LA ASIGNATURA

Contextualización de la asignatura

Aportación al perfil profesional de la titulación

French is a valued tool in any profession, and even more so in the world of business and business administration and management, especially for those students or professionals who wish to study or work in an international context.

This course works on basic concepts in French, so that at the end of the course, a student will be familiar with the language and will be able to communicate both orally and in writing on the topics that have been covered.

Prerrequisitos

A level test in order to assign students to the correct group, based on criteria from the "Common European Framework of Reference for Languages" or having passed French A2.

Competencias - Objetivos

Competencias

GENERALES	
CG01	Comunicación en una lengua extranjera
ESPECÍFICAS	
CE01	Capacidad para trabajar en un contexto internacional

BLOQUES TEMÁTICOS Y CONTENIDOS

Contenidos – Bloques Temáticos

BLOCK 1: 1st SEMESTER (Units 1 - 4)

Topic 1: Can we be different and live together?

1.1 Linguistic and Grammatical Content:

Present tense indicative.

Recent past (I've just..).

Present continuous (I'm learning..).

Near future (I'm going to...).

Relative pronouns (What, where, whose).

Comparative and superlative.

Present conditional.

Simple future.

Expressions for giving advice (You should, it's better, ...).

Imperative.

Cause (Because, thanks to...) and consequence (Therefore, that is why,...)

1.2 Lexical Content:

How a city works.

Personality traits.

Generational differences in the workplace.

Temporal markers (In a month,...).

Understanding the behavior of the inhabitants of the country we are moving to.

1.3 Communicative Skills:

Knowing how to introduce oneself.

Talking about oneself (character, preferences, activities).

Comparing different generations.

Giving advice.

Making predictions.

Interacting in everyday conversations.

Topic 2: Can inequalities be fought?

2.1 Linguistic and Grammatical Content:

Markers of opposition (On the other hand, but,...).

Past tenses: Imparfait, passé composé, and simple past.

Highlighting an idea.

Formation and placement of adverbs in sentences.

2.2 Lexical Content:

Labor code and disabilities.

Civic engagement.

Immigration.

Statistics.

2.3 Communicative Skills:

Narrating past events.

Talking about news.

Discussing one's career path.

Expressing opinions.

Commenting on a survey.

Topic 3: Can everything be done online?

3.1 Linguistic and Grammatical Content:

Expressing obligation (Have to, it's essencial,...) + subjunctive.

Hypothesis (Si + present + present or imperative).

Expressing a wish.

Direct (Me, te, le/la, nous, vous, les), indirect (Me, te, lui, nous, vous, leur), and tonic pronouns (Moi, toi, lui/elle, nous, vous, eux/elles).

3.2 Lexical Content:

Activities that can be done online.

3.3 Communicative Skills:

Talking about an online service.

Expressing hypotheses.

Describing a problem.

Making judgments.

Knowing how to make a complaint.

Topic 4: Do we make the most of our free time?

4.1 Linguistic and Grammatical Content:

Hypothesis (Si + imperfect + conditional).

Three forms of asking a question.

The impersonal pronoun “on”.

Negation.

4.2 Lexical Content:

Leisure.

Time.

Reflections of society.

4.3 Communicative Skills:

Imagining scenarios using hypotheses.

Asking for information.

Writing a newsletter.

Explaining a recipe.

BLOCK 2: 2nd SEMESTER (Units 5 - 9)

Topic 5: How to Improve Your Quality of Life?

5.1 Linguistic and Grammatical Content:

Gerund.

Pluperfect (I had already done it).

Temporal markers (Ago, during, since,...).

5.2 Lexical Content:

Urbanization and urban projects.

Guided tour.

Accommodation.

5.3 Communicative Skills:

Giving a presentation.

Creating a mind map.

Organizing a guided tour.

Topic 6: Can Art Change Our Daily Lives?

6.1 Linguistic and Grammatical Content:

Passive voice.

Adjective placement.

Pronouns “Y” and “EN”.

Expressing concession (although, despite,...).

Connectors for organizing discourse (Moreover, on the other hand,...).

6.2 Lexical Content:

Discussing a work of art and its role.

Music therapy.

Literature.

6.3 Communicative Skills:

Describing a work of art.

Qualifying an opinion.

Talking about artistic interests.

Topic 7: Can Everyone Be a Journalist?

7.1 Linguistic and Grammatical Content:

Expressing objectives.

Subjunctive (continuation).

Present participle.

Indirect speech in present and past.

Conditional (continuation).

7.2 Lexical Content:

Media.

Technology and media.

7.3 Communicative Skills:

Leading a debate.

Writing about an event.

Taking notes.

Topic 8: What Place Should Be Reserved for Living Beings?

8.1 Linguistic and Grammatical Content:

Hypothesis: si + pluperfect + past conditional.

Past conditional to express regret or reproach.

Indefinite adjectives and pronouns.

Subjunctive to express doubt.

Double pronouns.

8.2 Lexical Content:

Climate change.

Ecology.

Animal rights.

Acting for the future.

8.3 Communicative Skills:

Expressing regrets.

Making reproaches.

Participating in a debate.

Managing disagreements.

Topic 9: Why Do We Travel?

9.1 Linguistic and Grammatical Content:

Past tenses.

Anteriority, simultaneity, posteriority (Before, while, as soon as, ...).

Compound relative pronouns (In which, next to whom, ...).

Future perfect (I may not have understood it well).

9.2 Lexical Content:

Types of travel (Excursions, adventurous trips, the sea, wild animals).

9.3 Communicative Skills:

Sharing travel experiences.

Discussing current and future tourism.

Choosing a destination.

METODOLOGÍA DOCENTE

Aspectos metodológicos generales de la asignatura

In-class methodology: Activities

The course is designed to be largely practical and student-centred, in order to encourage students to become autonomous learners and play an active role in their own learning process. This approach is designed to help them develop the communication skills they will need to communicate in French in their professional future.

In order for students to practice their oral skills and carry out the group work that will be assigned throughout the course, class attendance

is essential. Students will develop their oral skills individually, in pairs or in groups by carrying out different communicative tasks related to the topics being studied in the course textbook as well as any supplementary materials that will be handed out during the course or be available on the Moodle virtual learning platform. The course is taught entirely in French and students will be expected to communicate in French at all times.

To achieve the course objectives and acquire the competences that have been specified, each course unit will include the following activities:

- **Lectures:** the teacher will introduce the topic of the unit; explain course content, as well as linguistic aspects such as grammar or vocabulary.

- **Group work, project work and seminars:** in-class sessions supervised by the teacher in which students will be the focal point, working either individually, in pairs or in groups. The objective will be to practice language production in the classroom. The classes will be centred on the students and their active participation, carrying out projects in pairs or in groups, as well as working on exercises together or individually. These exercises can be oral or written, and can include listening comprehension activities using audiovisual materials, oral information exchanges, class discussions, reading and text analysis. The teacher's role will be to stimulate and monitor the students' learning, helping and correcting them whenever necessary.

- **Oral presentation of topics or project work:** This can include presentations or oral exchanges with the teacher, in small groups or in front of the class, individually or in groups. Evaluation will be based on understanding of the material, organization and structure of the information provided, clarity, and, if it is a group presentation, the active role of each of the group members.

- **Quizzes and exams**

Independent Study: Activities

1. Along with the learning activities done in class, homework is essential in order to consolidate both general and specific competences to be acquired.
2. **Individual written homework.** Students will be expected to do the exercises and activities assigned for homework. An essential tool of the learning process is the Moodle virtual learning environment, where students will find useful links, audiovisual materials as well as abundant supplementary materials. In some cases, work assigned will be picked up and corrected. The objective of these homework assignments is to provide students with further practice and to consolidate the course content, including vocabulary and structures seen in class.
3. **Individual Reading -** Reading of texts assigned to develop reading skills.
4. **Group work-** Students will have to prepare oral or written assignments outside class in collaboration with the other members of their group or individually, which will later be presented in class as a group or individually to another group.

RESUMEN HORAS DE TRABAJO DEL ALUMNO

CLASSROOM HOURS			
Clases teóricas	Clases prácticas	Actividades académicamente dirigidas	Evaluación
10.00	90.00	16.00	10.00
NON-PRESENTIAL HOURS			
Trabajo autónomo sobre contenidos teóricos	Trabajo autónomo sobre contenidos prácticos	Realización de trabajos colaborativos	Estudio

10.00	120.00	20.00	30.00
ECTS CREDITS: 12,0 (306,00 hours)			

EVALUACIÓN Y CRITERIOS DE CALIFICACIÓN

The use of AI to produce full assignments or substantial parts thereof, without proper citation of the source or tool used, or without explicit permission in the assignment instructions, will be considered plagiarism and therefore subject to the University's General Regulations.

Evaluation activities	Evaluation criteria	Weight
Oral Expression	Quality and clarity of information	20%
Written tasks done in and outside of class.	Grammar quizzes, syntax, lexicon, content, concepts, fluency	15%
Oral comprehension	Syntax, lexicon, content, concepts	15%
Exams	Grammar, syntex, lexicon, content, concepts, quality and clarity of information.	50%

Calificaciones

ASSESSMENT CRITERIA Level B1

Attendance

According to Article 93 of the General Academic Norms of the Universidad Pontificia Comillas, students are required to attend class. Students who miss more than a third of the class sessions, or a smaller number if so established in the academic norms of the Faculty or School, may not be allowed to take the final exam at the first final exam sitting at the end of the academic year.

In the case of a **semester-long course**, students will receive **a final mark each semester** (for example, French I and French II). There is no average annual mark.

If the subject is semester-based, a final grade is given each semester. There is no annual average.

If the subject is year-long, the final grade for the regular exam session will be the average of the two semester grades: 1st semester = 50%, 2nd semester = 50%. However, to calculate the average, it is essential to pass the 2nd semester with a minimum grade of 5 out of 10. If the 2nd semester is not passed, the maximum final grade the student can receive will be 4.0, and the student will have to take the next exam sitting.

If the student does not attend the final exam of the 2nd semester, "NP" (Not Present) will appear in the record.

The extraordinary exam session in June covers the material for the entire course.

Students in the Bachelor's program at the ICAI School of Engineering, following their school's regulations, as well as "supplementary course" students, only have one exam session per academic year in languages.s

Students in **E5 and E6** that only take French AI in the first semester must do a **project** that will be sent to the teacher before the established deadline. The project **is worth 20% of the final mark (1,5 credits) and 80%** of the mark will be the continuous evaluation average.

PLAGIARISM/AI: *Any work that is copied, either entirely or partially, from an external source (e.g., the internet, a classmate, or artificial intelligence applications like ChatGPT) without proper citation according to the criteria set by the course instructor will be graded with a 0.*

Evaluation Activities

- (15%) Written assignments done in class. Quizzes.

Criteria: grammar, syntax, lexicon, content and concepts, fluency

- (15%) Listening

Criteria: Oral comprehension

- (20%) Oral Expression

Criteria: Quality and clarity of informaction

- (50%) Exam

Criteria: grammar. syntax, lexicon, content. concepts, quality and clarity of information

PLAN DE TRABAJO Y CRONOGRAMA

Activities	Date of realization	Delivery date
In-class and out of class Assignments: 1st and 2nd semesters Written and listening quizzes Assignemtns done outside of class Final written and listening exams Oral Exam	Throughout 1st and 2nd semesters	Throughout 1st and 2nd semesters
FIRST SEMESTER The written tests or exercises done in class consist of grammatical exercises or a short essay on a topic we have covered or specific vocabulary analyzed in class. (15%) Each test is followed by one or two listening exercises. (September, October) (15%) The exam includes grammar, vocabulary, writing, and a listening section. (November) (50%) Personal oral exam (Between the end of November and December) (10%) Group oral exam with preparation in class (Between the end of November and December) (10%)		
SECOND SEMESTER The written tests or exercises done in class consist of grammatical exercises or a short essay on a topic we have covered or specific vocabulary analyzed in class. (15%) Each test is followed by one or two listening exercises. (February, March) (15%) The exam includes grammar, vocabulary, writing, and a listening section. (April) (50%) Personal oral exam (Between the end of April and May) (10%) Group oral exam with preparation in class (Between the end of April and May) (10%)		

BIBLIOGRAFÍA Y RECURSOS

Bibliografía Básica

BIBLIOGRAPHY AND RESOURCES Lev**el B1**

Basic Bibliography

Text book: INSPIRE 3 B1

Publisher: HACHETTE SGEL

Chapters: 1-9

Bibliografía Complementaria

Complementary Bibliography

. Conjugation of verbs:

http://www.bescherelle.com/conjugueur.php http://la-conjugaison.nouvelobs.com/ http://leconjugueur.lefigaro.fr/

. O**nline dictionaries:**

http://www.linternaute.com/dictionnaire/fr/

http://www.wordreference.com/es/

. Links for further practice:

. Web pages

http://www.lepointdufle.net/

Extra exercises to practise grammar, listening comprehension and vocabulary

https://www.youtube.com/user/valenciaupv

Beside the magnifying glass, write "Français et l´aspect grammatical que vous recherchez" (*French and the grammar point)*. For example, : "Français subjonctif".

A professor gives an oral explanation.

https://www.youtube.com/results?search_query=DIGISCHOOL+COURS+DE+FRAN% C3%87AIS

https://www.youtube.com/channel/UCVgW9ZQaGBk6fsiPgE2mYDg

Grammar, culture, lexicon etc with French subtitles.

https://www.youtube.com/channel/UC8rRFLYiwaCRxLBFMOa637g/videos

«Les ateliers du français»

www.TV5.org

https://languefrancaise.tv5monde.com/?utm_source=tv5monde&utm_medium=metanav&utm_campaign=langue-francaise (Descubrir el francés y oferta educativa)

https://bibliothequenumerique.tv5monde.com/livres (Para familiarizarse con la literatura francesa. Pueden descargar el libro)

www.rfi.fr (las noticias radiofónicas en francés elemental)

Manual

Photocopies given out by professor

Other materials

Maps, photos, letters and brochures

Grammaire progressive du français. Volume 2. Ed. Clé international

Vocabulaire progressif du français. Niveau intermédiaire. Ed. Clé international

In compliance with current regulations on the **protection of personal data**, we would like to inform you that you may consult the aspects related to privacy and data that you have accepted on your registration form by entering this website and clicking on "download"
https://servicios.upcomillas.es/sedeelectronica/inicio.aspx?csv=02E4557CAA66F4A81663AD10CED66792