



COMILLAS

UNIVERSIDAD PONTIFICIA

ICAI

ICADE

CIHS

Syllabus

2025 - 2026

FICHA TÉCNICA DE LA ASIGNATURA

Datos de la asignatura	
Subject name	Francés (A2) /Francés I/Francés II
Subject code	E000000413
Mainprogram	Diploma in Communication Skills and Studies in a Foreign Language
Involved programs	Grado en Administración y Dirección de Empresas con Mención en Internacional (E-4) [First year] Grado en Administración y Dirección de Empresas con Mención en Internacional (E-4) [Third year] Grado en Administración y Dirección de Empresas con Mención en Internacional (E-4) [Third year] Grado en Derecho y Grado en Relaciones Internacionales (E-5) [Fifth year] Grado en Derecho y Grado en Relaciones Internacionales [Fifth year] Grado en Derecho y Grado en Relaciones Internacionales [Fourth year] Grado en Administración y Dirección de Empresas y Grado en Relaciones Internacionales [Fourth year] Grado en Administración y Dirección de Empresas y Grado en Relaciones Internacionales [Fourth year] Grado en Administración y Dirección de Empresas y Grado en Relaciones Internacionales [Third year] Grado en Análisis de Negocios/Business Analytics y Grado en Relaciones Internacionales [Fourth year] Grado en Análisis de Negocios/Business Analytics y Grado en Relaciones Internacionales [Third year] Grado en Administración y Dirección de Empresas (E-2) - en inglés [Second year] Grado en Filosofía [First year] Grado en Filosofía [Fourth year] Grado en Filosofía [Second year] Grado en Filosofía [Third year] Grado en Ingeniería en Tecnologías de Telecomunicación [First year] Grado en Ingeniería en Tecnologías de Telecomunicación [Second year] Grado en Ingeniería Matemática e Inteligencia Artificial [First year] Grado en Ingeniería Matemática e Inteligencia Artificial [Second year] Grado en Psicología [Second year] Grado en Trabajo Social [First year] Grado en Trabajo Social [Second year] Grado en Ingeniería en Tecnologías Industriales [First year] Grado en Ingeniería en Tecnologías Industriales [Second year]
Level	Reglada Grado Europeo
Quarter	Anual
Credits	12,0 ECTS
Type	Básico
Department	Instituto de Idiomas Modernos
Coordinator	Gabriel Gutiérrez del Castillo Rodríguez-Tarduchy / María Consuelo Llana Martín
Schedule	2 days / week 15.00 - 16.50
Office hours	By appointment

Datos del profesorado	
Teacher	
Name	Gabriel Gutiérrez del Castillo Rodríguez Tarduchy
Department	Instituto de Idiomas Modernos



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E-Mail	ggutierrezcastillo@comillas.edu
Teacher	
Name	María Consuelo Llana Martín
Department	Instituto de Idiomas Modernos
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DATOS ESPECÍFICOS DE LA ASIGNATURA

Contextualización de la asignatura

Aportación al perfil profesional de la titulación

French is a valuable tool for any profession, and even more so in a business and management career, especially for those who wish to work in an international context.

This course introduces the concepts and language necessary for studying or working in an international environment. General knowledge of French is covered so that, upon completion of the course, students are familiar with the language and able to communicate orally and in writing about the topics studied.

Prerrequisitos

There are no prerequisites. If the student has prior knowledge, they will need to take a placement test to assign them to the appropriate group according to the criteria of the "Common European Framework of Reference for Languages."

Competencias - Objetivos

Competencias

GENERALES

CG01	Comunicación en una lengua extranjera
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ESPECÍFICAS

CE01	Capacidad para trabajar en un contexto internacional
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BLOQUES TEMÁTICOS Y CONTENIDOS

Contenidos – Bloques Temáticos

Thematic Blocks and Contents of Inspire 2

Unit 1: Build Relationships!

- Introduce yourself
- Get to know others
- Make predictions

Unit 2: Talk About Yourself



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- Discuss family relationships
- Describe the past
- Share a meeting experience

Unit 3: Talk About Your Lifestyle

- Talk about where you live
- Compare living environments
- Describe an experience abroad

Unit 4: Plan for the Future

- Ask for help
- Give advice
- Talk about a workplace

Unit 5: Share

- Write a biography
- Share an exceptional experience
- Describe a life project

Unit 6: Get Involved

- Take action
- Describe products
- Talk about your consumption habits

Unit 7: Respond

- Seek information
- Present a problem and propose solutions
- Share your opinion

Unit 8: Travel

- Promote a trip
- Describe a travel project
- Share an experience living abroad

METODOLOGÍA DOCENTE

Aspectos metodológicos generales de la asignatura

METHODOLOGY

In-class methodology: Activities

The course is designed to be largely practical and student-centred, in order to encourage



students to become autonomous learners and play an active role in their own learning process. This approach is designed to help them develop the communication skills they will need to communicate in French in their professional future.

In order for students to practice their oral skills and carry out the group work that will be assigned throughout the course, class attendance is essential. Students will develop their oral skills individually, in pairs or in groups by carrying out different communicative tasks related to the topics being studied in the course textbook as well as any supplementary materials that will be handed out during the course or be available on the Moodle virtual learning platform. The course is taught entirely in French and students will be expected to communicate in French at all times.

To achieve the course objectives and acquire the competences that have been specified, each course unit will include the following activities:

- **Lectures:** the teacher will introduce the topic of the unit; explain course content, as well as linguistic aspects such as grammar or vocabulary.

- **Group work, project work and seminars:** in-class sessions supervised by the teacher in which students will be the focal point, working either individually, in pairs or in groups. The objective will be to practice language production in the classroom. The classes will be centred on the students and their active participation, carrying out projects in pairs or in groups, as well as working on exercises together or individually. These exercises can be oral or written, and can include listening comprehension activities using audiovisual materials, oral information exchanges, class discussions, reading and text analysis. The teacher's role will be to stimulate and monitor the students' learning, helping and correcting them whenever necessary.

- **Oral presentation of topics or project work:** This can include presentations or oral exchanges with the teacher, in small groups or in front of the class, individually or in groups. Evaluation will be based on understanding of the material, organization and structure of the information provided, clarity, and, if it is a group presentation, the active role of each of the group members.

- **Quizzes and exams:** Written or oral quizzes and exams both individual and in groups will be given from time to time during the course as well as a final global exam adjusted to the level of the students and the course content that has been covered.

Independent study: Activities

Independent study: Along with the learning activities done in class, homework is essential in order to consolidate both general and specific competences to be acquired.

1. **Individual written homework.** Students will be expected to do the exercises and activities assigned for homework. An essential tool of the learning process is the Moodle virtual learning environment, where students will find useful links, audiovisual materials as well as abundant supplementary materials. In some cases, work assigned will be picked up and corrected. The objective of these homework assignments is to provide students with further practice and to consolidate the course content, including vocabulary and structures seen in class.

2. **Individual Reading** - Reading of texts assigned to develop reading skills.



3. **Group work-** Students will have to prepare oral or written assignments outside class in collaboration with the other members of their group or individually, which will later be presented in class as a group or individually to another group.

RESUMEN HORAS DE TRABAJO DEL ALUMNO

CLASSROOM HOURS			
Clases teóricas	Clases prácticas	Actividades académicamente dirigidas	Evaluación
10.00	50.00	50.00	10.00
NON-PRESENTIAL HOURS			
Trabajo autónomo sobre contenidos prácticos	Realización de trabajos colaborativos	Estudio	
100.00	40.00	40.00	
ECTS CREDITS: 12,0 (300,00 hours)			

EVALUACIÓN Y CRITERIOS DE CALIFICACIÓN

The use of AI to produce full assignments or substantial parts thereof, without proper citation of the source or tool used, or without explicit permission in the assignment instructions, will be considered plagiarism and therefore subject to the University's General Regulations.

Evaluation activities	Evaluation criteria	Weight
4 oral comprehension tests (2 per semester) Class participation. Attendance	<ul style="list-style-type: none">• Ability to understand a short simple dialogue• Ability to distinguish sounds• Ability to use simple sentences, understand and answer questions about everyday situations.• Communicative Oral competence• Interest in subject	20



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Written assignments done in and outside of class. Short quizzes	<ul style="list-style-type: none">• Correct or nearly correct use of grammatical structures covered in class.• Correct use of vocabulary covered in class.• Communicative written competence	20
Two exams (one per semester) Two speaking exams (one per semester)	Demonstrated use of key language studied in class (grammar, syntax and spelling, vocabulary)	60

Calificaciones

ASSESSMENT CRITERIA Level A2

Attendance

According to Article 93 of the General Academic Norms of the Universidad Pontificia Comillas, students are required to attend class. Students who miss more than a third of the class sessions, or a smaller number if so established in the academic norms of the Faculty or School, may not be allowed to take the final exam at the first final exam sitting at the end of the academic year.

In the case of a **semester-long course**, students will receive a **final mark each semester** (for example, French I and French II). There is no average annual mark.

If the subject is **year-long**, the final grade for the regular exam session will be the average of the two semester grades: 1st semester = 50%, 2nd semester = 50%. However, to calculate the average, **it is essential to pass the 2nd semester with a minimum grade of 5 out of 10. If the 2nd semester is not passed, the maximum final grade the student can receive will be 4.0, and the student will have to take the next exam session.**

If the student does not attend the final exam of the 2nd semester, "NP" (Not Present) will appear in the record.

The extraordinary exam session in June covers the material for the entire course.

Students in the **Bachelor's program at the ICAI School of Engineering**, following their school's regulations, as well as "supplementary course" students, only have one exam session per academic year in languages.

Students in **E5 and E6** that only take French A1 in the first semester must do a **project** that will be sent to the teacher before the established deadline. The project **is worth 20% of the final mark (1,5 credits) and 80% of the mark will be the continuous evaluation average.**

PLAGIARISM/AI: Any work that is copied, either entirely or partially, from an external source (e.g., the internet, a classmate, or artificial intelligence applications like ChatGPT) without proper citation according to the criteria set by the course instructor will be graded with a 0.

PLAN DE TRABAJO Y CRONOGRAMA

Activities	Date of realization	Delivery date
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2 oral comprehension tests	Weeks 5 – 11	
Graded, handed in writings		TBD
Written work in class (dictation, sentence translation, letters)		
Tests	TBD	
Final Exams		

BIBLIOGRAFÍA Y RECURSOS

Bibliografía Básica

Basic Bibliography

Textbook

Entre Nous 2, student book (Maison des Langues) Units 1-8

Complementary Bibliography

La grammaire progressive du français (Clé international)

Le vocabulaire progressif du français (Clé international)

Webpages

Espacevirtuel.emdl.fr (based on textbook: *Entre Nous 1*)

<http://www.lefrancaispourtous.com/> (grammar exercises)

<http://www.audio-lingua.eu> (listening comprehension, podcasts)

www.flevideo.com (videos by level)

<http://20.versionoriginale.emdl.fr/vo1/> (interactive online activities)

www.lepointdufle.net

www.bonjourdefrance.com

www.didieraccord.com

www.polarfle.com

www.1jour1actu.com

www.rfi.fr (news in basic French)

Bibliografía Complementaria

Complementary Bibliography

Textbooks



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Grammaire progressive du français – Niveau intermédiaire (Clé International)

Vocabulaire progressif du français - volume 1 (Clé International)

French-English or French-Spanish Dictionary (Larousse)

In compliance with current regulations on the **protection of personal data**, we would like to inform you that you may consult the aspects related to privacy and data [that you have accepted on your registration form](#) by entering this website and clicking on "download"

<https://servicios.upcomillas.es/sedeelectronica/inicio.aspx?csv=02E4557CAA66F4A81663AD10CED66792>