



COMILLAS

UNIVERSIDAD PONTIFICIA

ICAI

ICADE

CIHS

Syllabus
2024 - 2025

FICHA TÉCNICA DE LA ASIGNATURA

Datos de la asignatura	
Subject name	Alemán (A2)/Alemán I/ Alemán II
Subject code	0000200230
Main program	Diploma in Communication Skills and Studies in a Foreign Language
Involved programs	Grado en Derecho y Grado en Relaciones Internacionales (E-5) [Fifth year] Grado en Filosofía [First year] Grado en Filosofía [Fourth year] Grado en Filosofía [Second year] Grado en Filosofía [Third year] Grado en Ingeniería en Tecnologías de Telecomunicación [First year] Grado en Ingeniería en Tecnologías de Telecomunicación [Second year] Grado en Ingeniería Matemática e Inteligencia Artificial [First year] Grado en Ingeniería Matemática e Inteligencia Artificial [Second year] Grado en Trabajo Social [First year] Grado en Trabajo Social [Second year] Grado en Ingeniería en Tecnologías Industriales [First year] Grado en Ingeniería en Tecnologías Industriales [Second year]
Level	Reglada Grado Europeo
Quarter	Anual
Credits	12,0 ECTS
Type	Básico
Department	Instituto de Idiomas Modernos
Coordinator	Bernd Hunte
Schedule	two days / four hours a week
Office hours	By appointment

Datos del profesorado	
Teacher	
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DATOS ESPECÍFICOS DE LA ASIGNATURA

Contextualización de la asignatura

Aportación al perfil profesional de la titulación

German is a valuable tool for any profession, and even more so in a business and management career, especially for those who wish to work in an international context.

This course introduces the concepts and language necessary for studying or working in an international environment. General knowledge of German is covered so that, upon completion of the course, students are familiar with the language and able to communicate orally and in writing about the topics studied.

Specific Competencies of the Area/Subject

By level: A1, A2, B1, B2, C1

A2 Competencies that the student acquires and learning outcomes

According to the Common European Framework of Reference for Languages (The Council of Europe)

Listening and Reading Comprehension

The student will be able to:

- Understand phrases and the most common vocabulary related to personal interest topics (very basic personal and family information, shopping, place of residence, employment).
- Grasp the main idea of short, clear, and simple announcements and messages.
- Read very short and simple texts and find specific, predictable information in everyday written materials such as advertisements, brochures, menus, and schedules, and understand brief and simple personal letters.

Speaking and Oral Interaction

The student will be able to:

- Communicate in simple and routine tasks requiring a direct and straightforward exchange of information on familiar topics and activities, and engage in very short social exchanges, though generally unable to sustain the conversation independently.
- Use simple expressions and sentences to describe where they live and the people they know.
- Use a series of expressions and phrases to describe in simple terms their family and other people, living conditions, educational background, and current or most recent job.

Writing

The student will be able to:

- Write in simple terms about aspects of their past and surroundings, as well as matters related to immediate needs.
- Fill out forms with personal information, such as name, nationality, and address.
- Write short, simple notes and messages related to immediate needs.
- Write very simple postcards and personal letters.

Prerrequisitos

Students will need to take a placement test to assign them to the German A2 group according to the criteria of the "Common European



Framework of Reference for Languages" or have passed German A1.

Competencias - Objetivos

Competencias

GENERALES

CG01 Comunicación en una lengua extranjera

ESPECÍFICAS

CE01 Capacidad para trabajar en un contexto internacional

BLOQUES TEMÁTICOS Y CONTENIDOS

Contenidos – Bloques Temáticos

1st Semester

Module 1: Lessons 1-3 of the textbook *Momento A2.1*

Lesson 1: Childhood memories and family stories

1.1 Communicative Competences

Talking about the past

1.2 Lexical topics

Childhood activities

1.3 Grammatical structures

The Perfect tense

The Preterite of the verbs "sein" y "haben"

Lesson 2: Professional Profile

2.1 Communicative Competences

Thanking people, wishing someone something

Justify something and express importance

2.2 Lexical topics

Working conditions

2.3 Grammatical structures

Use of the causal connector "weil"



Lesson 3: Moving House

3.1 Communicative Competences

Evaluating something

Giving advice on travel

Talking about personal experiences

3.2 Lexical topics

Nature, animals, landscapes

The cardinal points

3.3 Grammatical structures

Possessive nominative, accusative and dative Articles : unser, euer, ihr/Ihr

Module 2: Lessons 4-6 of the textbook *Momente A2.1*

Lesson 4: Daily Worklife

4.1 Communicative Competences

Giving instructions at work

Carrying out tasks at work

Reacting positively and negatively regarding work task

4.2 Lexical topics

Activities at the Office

4.3 Grammatical structures

Use of the consecutive connector "deshalb"

Lesson 5: Events

5.1 Communicative Competences

Evaluating events

Suggesting something, reacting to suggestions

Persuading / convincing someone

5.2 Lexical topics

Cultural Events

Culture

Activities

5.3 Grammatical structures



Prepositions of time: über + acc., seit + dat., (von/vom) ... bis zum + dat.

Lesson 6: Sports and Physical form

6.1 Communicative Competences

Expressing enthusiasm and reticence

Giving advice, making suggestions

Asking for advice

6.2 Lexical topics

Types of sports

Fitness

6.3 Grammatical structures

Advice and suggestions with "könnte, sollte"

Module 3: Lessons 7-9 of the textbook *Momente A2.1*

Lesson 7: Snacks and home delivery

7.1 Communicative Competences

Express an opinion, consider an opinion of another person

Order and pay at a kiosk

Talk about shopping and cooking habits

7.2 Lexical topics

Food and Drink

7.3 Grammatical structures

Use of the connector "dass"

Lesson 8: Break time

8.1 Communicative Competences

Express an opinion

Compare something

8.2 Lexical topics

Companies: departments, premises, employees

8.3 Grammatical structures

Use the connector "wenn"

Noun formation: verb + -ung



Lesson 9: Habits

9.1 Communicative Competences

Talking about habits

Express understanding, amazement and surprise

9.2 Lexical topics

Everyday objects

9.3 Grammatical structures

Accusative and dative prepositions of place: (Wechselpräpositionen)

Module 4: Lessons 10-12 of the textbook *Momente A2.1*

Lesson 10: Mobility in the city

10.1 Communicative Competences

Reject something

Persuade someone

Reach agreement

10.2 Lexical topics

Traffic and Transportation

10.3 Grammatical structures

Dative prepositions of place: von, bei, zu

Lesson 11: Vacation and trips

11.1 Communicative Competences

Express wishes and preferences

Talking about vacations and trips

Describe a statistic

11.2 Lexical topics

Travel destinations

Luggage

Hiking

11.3 Grammatical structures

Wishes with "hätte, wäre + gern / lieber / am liebsten"



Lesson 12: Social volunteer year

12.1 Communicative Competences

Ask polite questions

Express disappointment

Reacting to disappointment

12.2 Lexical topics

Personal documents

12.3 Grammatical structures

Indirect questions

Wishes with Konjunktiv II

2nd Semester

Module 5: Lessons 13-15 of the textbook *Momento A2.2*

Lesson 13: Private Invitations

13.1 Communicative Competences

Greeting guests

Chatting during a meal

Saying goodbye

13.2 Lexical topics

Spices

Cutlery and dishes

Flavours

13.3 Grammatical structures

Verbs with dative y accusative

Position of the dative and accusative in a sentence

Lesson 14: Housing

14.1 Communicative Competences

Offer, accept or reject help

14.2 Lexical topics

Parts of the house



Neighbourhoods

14.3 Grammatical structures

Declension of the adjective with the definite article

Lesson 15: The first day of work

15.1 Communicative Competences

Ask for an opinion

Give advice

Thanking someone for advice

Wishing someone luck

15.2 Lexical topics

Daily routine at work

15.3 Grammatical structures

Declension of the adjective with the indefinite article

Word formation: making nouns into adjectives + ig

Module 6: Lessons 16-18 of the textbook *Momento A2.2*

Lesson 16: Series, films, etc.

16.1 Communicative Competences

Talking about similarities and differences

Describing and evaluating a series / film

16.2 Lexical topics

Entertainment

16.3 Grammatical structures

Reflexive verbs

Lesson 17: Profession: Team Work

17.1 Communicative Competences

Expressing understanding

Cooperating

17.2 Lexical topics

Verbs / adjectives / expressions with prepositions



17.3 Grammatical structures

Verbs / adjectives / expressions with prepositions

Interrogative with the prepositions: Worauf...?, Worüber...?, Wovon...?, ...

Pronominal adverbs: darauf, darüber, davon, ...

Lesson 18: Media habits

18.1 Communicative Competences

Describe your media habits

18.2 Lexical topics

Online activities

18.3 Grammatical structures

Use of the connector „trotzdem“

Module 7: Lessons 19-21 of the textbook *Momente A2.2*

Lesson 19: Experiences

19.1 Communicative Competences

Express surprise

Comment on something

19.2 Lexical topics

Life events

19.3 Grammatical structures

Preterite of modal verbs

Lesson 20: Professional change

20.1 Communicative Competences

Expressing dissatisfaction

Expressing satisfaction / enthusiasm

20.2 Lexical topics

Professions

20.3 Grammatical structures

Prepositions of place with the dative: an, vorbei, gegenüber (von)

Prepositions of place with the accusative: durch, um...(herum)

Word formation of verbs + er (der Besitzer)



Lesson 21: Sustainability

21.1 Communicative Competences

The environment, climate change and sustainability

21.2 Lexical topics

Expressing displeasure

Reacting to displeasure

Give an opinion

Contradicting someone

Question someone

21.3 Grammatical structures

Conjugation and use of the verb „lassen“

Module 8: Lessons 22-24 of the textbook *Momente A2.2*

Lesson 22: Wishes and dreams

22.1 Communicative Competences

Expressing ignorance / uncertainty

22.2 Lexical topics

Adjectives to describe states of mind

Adverbs of frequency

22.3 Grammatical structures

Relative nominative and accusative clauses

Lesson 23: The family business

23.1 Communicative Competences

Talking about a biography

Talking about biographies of famous people

23.2 Lexical topics

Biographical details

School and training

23.3 Grammatical structures

Declension “-n”: “der Bär, den Bären, dem Bären, des Bären”

Preterite of regular and irregular verbs



Lesson 24: New beginnings

24.1 Communicative Competences

Making proposals

Reacting to proposals positively and negatively

24.2 Lexical topics

Cinema

Shops and businesses

24.3 Grammatical structures

Passive voice in the present

METODOLOGÍA DOCENTE

Aspectos metodológicos generales de la asignatura

Metodología Presencial: Actividades

The focus of the course is highly practical and student-centered, encouraging autonomy and active participation in their own learning in order to help them develop the communication skills necessary to navigate their future professional environment with ease.

Class attendance is essential for practicing the oral aspects of the language and completing the group projects assigned throughout the course. Oral skills are developed through individual, pair, and group work, carrying out various communicative tasks based on topics from the textbook, as well as additional materials distributed during the course or available on the Resource Portal. The class is conducted entirely in German, and students are expected to communicate in this language at all times.

To achieve the specific objectives and the selected competencies, the following methodology is employed:

a) For each thematic block of the course, the following learning process will be followed:

All classes alternate between:

- **Lecture** – the theoretical and in-person part of the class that introduces the topic and explains the unit content, with a special emphasis on linguistic aspects such as grammar and vocabulary.
- **Cooperative work, guided work, and seminars:** supervised in-person sessions where the student, whether individually, in pairs, or in groups, takes the lead. The goal is to practice and produce German in the classroom. The classes focus on active student participation through practical group and pair work, as well as individual exercises and activities. These may include written and oral exercises, comprehension exercises using audiovisual materials, oral information exchanges, class discussions, and reading and analyzing texts. The instructor will encourage and monitor the students' learning process, observing, helping, and correcting them when necessary.

b) **Oral presentations in work teams**

c) **Tests and exams**

Metodología No presencial: Actividades

Independent student work:



In combination with other learning activities, the assignments given to complete at home are essential for acquiring both general and specific competencies.

a) **Personal written work:** The student will complete assigned exercises from the textbook, and will bring up any questions or difficulties in the following session. In some cases, the exercises will be collected and corrected. The purpose of this task is to practice and reinforce the knowledge, vocabulary, and structures presented in class, as well as to develop their oral and written comprehension skills in German.

b) **Personal listening comprehension work:** The student will complete assigned exercises to listen to or watch audiovisual materials.

c) **Collaborative group work:** Students will prepare oral or written assignments outside of class, which will later be presented or worked on in groups during class sessions.

d) The student must be able to use email to send their written work as attachments to the teacher.

RESUMEN HORAS DE TRABAJO DEL ALUMNO

CLASSROOM HOURS			
Clases teóricas	Clases prácticas	Actividades académicamente dirigidas	Evaluación
10.00	50.00	50.00	10.00
NON-PRESENTIAL HOURS			
Trabajo autónomo sobre contenidos prácticos	Realización de trabajos colaborativos	Estudio	
100.00	40.00	40.00	
ECTS CREDITS: 12,0 (300,00 hours)			

EVALUACIÓN Y CRITERIOS DE CALIFICACIÓN

Evaluation activities	Evaluation criteria	Weight
Active Participation	<ul style="list-style-type: none">PronunciationActive participatio in class acitivitiesAbility to interact with the professor and classmates at appropriate moments in an appropriate way.	5 %
Written exercises and assignments done outside of class	<ul style="list-style-type: none">Correct language use (grammar, syntax and spelling)Correct use of vocabularyClarity of expressionUse of correct register	5 %
2 Tests	<ul style="list-style-type: none">Ability to use vocabulary and grammar structures correctlyMastery of the concepts covered in classCorrect use of language (grammar, syntax, and spelling)Knowledge of vocabulary	40 %



	<ul style="list-style-type: none">• Oral expression and comprehension	
2 Exams (one at the end each semester)	<ul style="list-style-type: none">• Mastery of the concepts of the topics covered• Correct use of language (grammar, syntax, and spelling)• Knowledge of vocabulary• Clarity of expression• Use of correct register	50 %

Calificaciones

Attendance

According to Article 93 of the General Regulations, absence from more than one-third of in-person class hours without an official exemption from their Faculty/School may result in the student being unable to sit for the final exam. As a result of this rule, the student will be marked as "Not Present" on the official record of the regular exam session.

Students repeating the course must contact the professor to determine their attendance requirements and grading criteria.

Evaluation

If the course is semester-based, a final grade is given each semester. There is no annual average.

If the course is annual, the final grade for the regular exam session will be the average of the two semester grades: 1st semester = 50%, 2nd semester = 50%. However, to calculate the average, the student must pass the 2nd semester with a minimum grade of 5 out of 10. If the student does not pass the 2nd semester, the maximum final grade they can receive is 4.0, and they will need to retake the exam in the next session.

If the student does not attend the final exam of the 2nd semester, "NP" (Not Present) will appear on the official record.

The extraordinary exam session covers material from the entire course.

Students in the Bachelor's program at the ICAI School of Engineering, following the rules of their institution, as well as students in the "complementary course," are only allowed one exam session per academic year in language courses.

Plagiarism/AI: Any work that is entirely or partially copied from an external source (e.g., the internet, a classmate, or artificial intelligence applications like ChatGPT) without proper citation, following the professor's criteria, will receive a grade of 0.

PLAN DE TRABAJO Y CRONOGRAMA

Activities	Date of realization	Delivery date
1st semester mid-term exam	Week 8 Sem 1	The exam dates will be announced in class one week in advance and will be held during class hours. All tests will be reviewed in class. Any test not taken on the scheduled date will receive a grade of 0.



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1st semester exam	Week 14 Sem 1	
2nd mid-term exam	Week 8 Sem 2	
2nd semester exam	Week 14 Sem 2	

BIBLIOGRAFÍA Y RECURSOS

Bibliografía Básica

Textbooks

1st Semester:

MOMENTE A2.1 KURSBUCH

MOMENTE A2.1 ARBEITSBUCH

2nd Semester:

MOMENTE A2.2 KURSBUCH

MOMENTE A2.2 ARBEITSBUCH

Bibliografía Complementaria

Essential Grammar of German with Exercises Author: Monika Reimann

In compliance with current regulations on the **protection of personal data**, we would like to inform you that you may consult the aspects related to privacy and data [that you have accepted on your registration form](#) by entering this website and clicking on "download"

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