



COMILLAS

UNIVERSIDAD PONTIFICIA

ICAI

ICADE

CIHS

Syllabus
2025 - 2026

FICHA TÉCNICA DE LA ASIGNATURA

Datos de la asignatura	
Subject name	Idioma II/Language II: Tercer Idioma (Francés A2)
Subject code	E000013361
Main program	Bachelor's Degree in Business Analytics
Involved programs	Grado en Análisis de Negocios/Bachelor in Business Analytics [First year]
Level	Reglada Grado Europeo
Quarter	Semestral
Credits	6,0 ECTS
Type	Básico
Department	Instituto de Idiomas Modernos
Coordinator	Christine Fievez
Schedule	Wednesday: 10 h 30 - 12 h 10; Thursday: 8 h - 9 h 50
Office hours	By appointment
Course overview	A subject designed with the aim that the student acquire the competencies set by the 'Common European Framework of Reference for Languages' in Italian A1 in the following areas: • Grammar, morphosyntax, and phonetics. • Oral and written expression. • Listening comprehension. • Vocabulary related to the topics. • Reading.

Datos del profesorado	
Teacher	
Name	Cristina Patricia Fievez Billon
Department	Instituto de Idiomas Modernos
E-Mail	fievez@comillas.edu

DATOS ESPECÍFICOS DE LA ASIGNATURA

Contextualización de la asignatura	
Competencias - Objetivos	
Competencias	
Resultados de Aprendizaje	
HA4	Resultados del proceso de Formación y de Aprendizaje: HA4. Es capaz de comunicarse y transmitir información en una lengua extranjera oralmente y por escrito en un entorno profesional con claridad y corrección para su nivel según las competencias fijadas por el Marco de Referencia Europeo para las Lenguas.
RA1	Idioma I/ Language I RA1. Comprender textos relacionados con el mundo del análisis de los negocios, tales como noticias, gráficos, artículos, informes y otros textos profesionales.



RA2	Idioma I/ Language I RA2. Pasar información a formato escrito: describir información en tablas y gráficos, escribir informes y otros textos profesionales
RA3	Idioma I/ Language I RA3. Participar en conversaciones, entrevistas o
RA1	Idioma II/ Language II RA1. Expresarse oralmente y por escrito en otro idioma con claridad y corrección según su nivel.
RA2	Idioma II/ Language II RA2. Comprender textos escritos generales y profesionales.
RA3	Idioma II/ Language II RA3. Conocer y utilizar un léxico general y profesional.

BLOQUES TEMÁTICOS Y CONTENIDOS

Contenidos – Bloques Temáticos

- General grammar, corresponding to level A2.
- Spelling and punctuation, corresponding to level A2.
- Reading comprehension of general texts, corresponding to level A2.
- General writing, corresponding in terms of vocabulary, syntactic complexity, and grammar to level A2.
- Oral expression and communication, corresponding to level A2.
- Listening exercises with audio and audiovisual material, corresponding to level A2.

1 Introduction	-objetives -presentations -projects	- the present (regular and irregular verbs) - the near future - the recent past -possessive adjectives -accents	- customs, tastes and preferences - greetings
2 Restaurants and Shopping	-table manners -to appreciate a dish -to buy, pay, give thanks	-expressing quantity -partitive articles, adverbs and expressions of quantity, numbers -prepositions of place -the pronoun "en" -the imperfect past tense	-business meals -appreciation -food vocabulary -shopping situations -methods of payment - counting
3 Accommodation	- features of a house, an apartment - look for accommodation	- demonstrative adjectives and pronouns - comparatives	Accommodation: - features



	- complaining, expressing dissatisfaction - explaining a problem	- direct and indirect object pronouns	- buying/renting - rooms in the house - advertisements - sharing an apartment - expressing your anger
4 Preparing for your time abroad (Before leaving)	- talking about your motivations - talking about your qualities - choosing a country - giving your opinion - asking for and giving information	- prepositions of place (origin and destination) - future imperfect - simple conditional - present perfect compound tense	- vocabulary related to expatriation - administrative documents - banking and money - health
5 Your experience abroad (in situ)	-talking about your experience -advantages and disadvantages -giving advice	-imperfect past tense / compound imperfect past tense - plusperfect tense - compound interrogatives -time markers	-student testimonies (Erasmus...) and professional

METODOLOGÍA DOCENTE

Aspectos metodológicos generales de la asignatura

El enfoque de la asignatura es eminentemente práctico, centrado en el alumno, y tiene como objetivo fomentar su autonomía, así como involucrarle su propio aprendizaje con el fin de que pueda desarrollar las destrezas comunicativas necesarias para poder desenvolverse con soltura en su futuro profesional.

Para practicar los aspectos orales del idioma a lo largo del curso, la asistencia a clase es imprescindible. Los aspectos orales se desarrollan a través del trabajo individual, en parejas y en grupos, en los que se llevan a cabo diversas tareas comunicativas a partir de los temas propuestos en los apuntes, así como en el material complementario que se distribuirá a lo largo del curso o que estará disponible en la plataforma virtual Moodle. La clase se imparte enteramente en francés y los alumnos deben intentar expresarse en este idioma en todo momento.



RESUMEN HORAS DE TRABAJO DEL ALUMNO

CLASSROOM HOURS			
Lecciones de carácter expositivo	Ejercicios y resolución de casos y de problemas	Otras actividades, seminarios, talleres, simulaciones, dinámicas de grupo, etc	Pruebas de evaluación
5.00	25.00	25.00	5.00
NON-PRESENTIAL HOURS			
Ejercicios y resolución de casos y de problemas	Trabajos monográficos y de investigación, individuales o colectivos	Estudio y lectura organizada	
50.00	20.00	20.00	
ECTS CREDITS: 6,0 (150,00 hours)			

EVALUACIÓN Y CRITERIOS DE CALIFICACIÓN

The use of AI to produce full assignments or substantial parts thereof, without proper citation of the source or tool used, or without explicit permission in the assignment instructions, will be considered plagiarism and therefore subject to the University's General Regulations.

Evaluation activities	Evaluation criteria	Weight
2 oral comprehension tests	Ability to understand a short, simple dialogue Ability to distinguish different sounds	15
Writing tasks done in class and at home, short quizzes	Correct or almost correct use of grammar structures studied in class. Correct and appropriate use of vocabulary. Communicative competence.	15
1 individual oral expression test Class participation, interest in the material, attitude	Ability to use simple sentences, understand a question and answer it, and manage a situation in daily life Communicative competence Ability to answer questions on topics studied in class	20
Final Written Exam Oral Exam	Ability to use linguistic, lexical and communicative elements studied during the course.	50



Calificaciones

IMPORTANT NOTES ON EVALUATION

1. Evaluation: First Exam Sitting

50% of the final mark is based on continuous evaluation, which reflects the student's performance throughout the course. The continuous evaluation mark, as its name indicates, is based on the work carried out throughout the course. Any assignment or evaluation task not submitted on the due date will be graded with a 0. The remaining 50% of the mark is based on the exam.

In order to pass the subject, a student must obtain a minimum grade of 5 (50/100) on both the continuous assessment and the final exam as follows:

Continuous Evaluation 50% of the final mark

Exam 50% of the final mark

In the event that the student does not pass one of the above, the maximum final mark a student will be able to obtain is a 4.0 and the student will have to retake the exam and/or make up the work s/he has not done during the course at the next exam sitting.

2. Subsequent exam sittings

At the second exam sitting, the student will be examined on the part of the assessed material that s/he has not passed; i.e. the student will have to do a final written exam and / or a series of oral or written activities related to work not done during the course to evaluate whether s/he has acquired the competences established. If the student has passed the continuous assessment, that mark will be saved and averaged in with the final exam mark. In the event that the student has not passed the continuous assessment, it will be the student's responsibility to get in touch with the teacher far enough in advance to be able to prepare any oral activity or writing assignment that s/he may be expected to prepare for the exam or to hand in on the day of the exam.

At the third and subsequent exam sittings that take place in the following academic year, the student will be tested on all the material and no mark will be saved from the course or previous exam sittings.

3. Academic and Professional Integrity

Any assignment that is copied entirely or in part from any external source (e.g. Internet, a classmate, artificial intelligence applications like Chat GPT) without a proper reference, as determined by the professor, will receive a grade of 0.

According to Article 168 of the Reglamento General, any act of cheating or fraud on exams or other types of evaluation is considered an act of serious misconduct resulting in the loss of the right to sit the exam.

4. Compulsory Attendance

According to Article 93.1 of the Reglamento General a failure to attend more than a third of classes will result in the loss of the right to sit the exam.



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BIBLIOGRAFÍA Y RECURSOS

Bibliografía Básica

"FRANÇAIS A2 - E8 Workbook. 2024 Academic year. '2nd Semester'. Available in the university bookstore.

Bibliografía Complementaria

B i b l i o g r a p h i e

Conjugaison:

<http://www.bescherelle.com/conjugeur.php> <http://la-conjugaison.nouvelobs.com/> <http://leconjugueur.lefigaro.fr/>

Dictionnaires en ligne :

<http://www.linternaute.com/dictionnaire/fr/>

<http://www.wordreference.com/es/> (Français/espagnol ; espagnol/français)

Quelques adresses utiles pour pratiquer : Sites Internet

<http://www.lepointdufle.net/>

Pour trouver un tas d'exercices de grammaire, d'exercices de compréhension auditive,
de vocabulaire.....

<https://www.youtube.com/channel/UCVgW9ZQaGBk6fsiPgE2mYDg>

«Français avec Pierre» Grammaire, culture, lexique... avec des sous-titres en français.

<https://www.youtube.com/channel/UC8rFLYiwaCRxLBFMOa637g/videos>

«Les ateliers du français»

Exercices de compréhension auditive :



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http://www1.rfi.fr/lffr/statiques/accueil_apprendre.asp

Pour écouter des enregistrements ayant une relation avec l'actualité et avec des tests de compréhension

<http://enseigner.tv5monde.com/collection/7-jours-sur-la-planete>

Pour écouter des enregistrements ayant une relation avec l'actualité et avec des tests de compréhension

Podcast:

<https://www.facebook.com/podcast-français-facile-319867985562/>

<https://www.youtube.com/playlist?list=PLcoQWyFpRlxiqSTFH6ZRHWT7blk5Jmnba>

Podcasts de français avec Pierre.